

28th September 2021



Dear Parent / Carer,

Year 11 Parents' Evening 7th October – In Person Appointment Booking

We would like to invite you to attend our Parents' Evening on Thursday 7th October 2021 between 4:00pm and 7:00pm. This is an important evening and provides you with an opportunity to hear about how your child is progressing within their subjects and to answer any questions you may have.

Appointments can be made from Tuesday 28th September 2021 and will close on Thursday 7th October 2021 at 12:00pm. Should you wish to make any changes after this date please contact the school office.

Please visit <https://westlakes.schoolcloud.co.uk/> to book your appointments. (A short guide on how to add appointments is attached).

Please login with the following information:

Priority 1 Parent Title:	«Title»
Priority 1 Parent Surname:	«Surname»
Enter and confirm parent email	«Email»
Student's Preferred First Name:	«Forename»
Student's Preferred Surname:	«Surname»
Date of Birth	«Information»

The following information will be collected by the website to enable a secure connection and effective appointment structure: parent/carer name, email address, student name and date of birth, computer IP address. Please be aware this data is to enable the parents evening and will not be shared with any other organisations or for marketing purposes.

For safeguarding purposes parents/carers can attend with or without their child, but no student can attend without an adult present.

If you do not have access to the internet or have any concerns about using this system please contact us using the email address contactus.wla@westlakesmat.org.uk or 01946 820356 to discuss this further.

Yours faithfully,

Andrew Haslop
Vice Principal

Barry Simpson
Vice Principal

Principal: James Jackson
West Lakes Academy, Main Street, Egremont, Cumbria CA22 2DQ

Part of West Lakes Multi-Academy Trust

t: 01946 820356 e: contactus.wla@westlakesmat.org.uk w: www.westlakesacademy.org.uk

