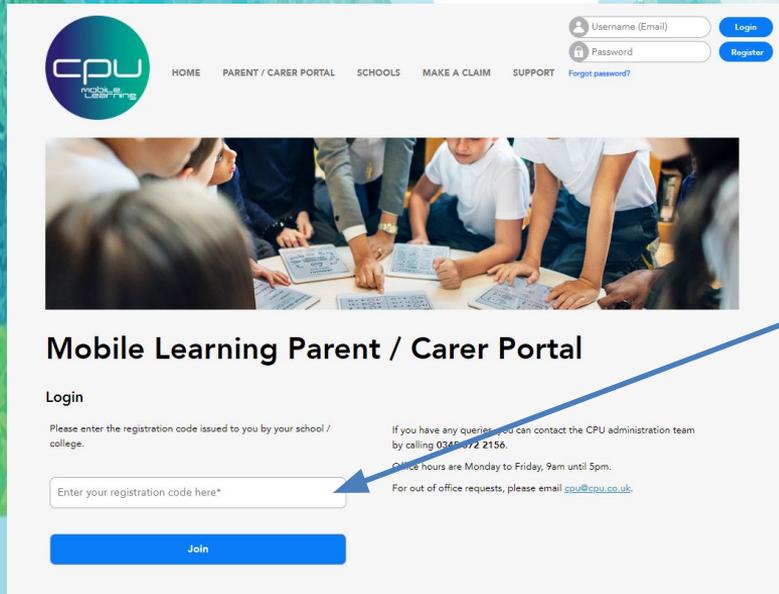


# How Do I Order?

- Please go to:

<https://www.cpu.co.uk/cint/mobilelearning/selectSchool.asp> and use the code WestlakesYr9



The screenshot shows the CPU Mobile Learning Parent/Carer Portal registration page. At the top left is the CPU logo. To the right are navigation links: HOME, PARENT / CARER PORTAL, SCHOOLS, MAKE A CLAIM, SUPPORT, and a link for 'Forgot password?'. There are also login fields for 'Username (Email)' and 'Password', with 'Login' and 'Register' buttons. Below the navigation is a photo of students in a classroom. The main heading is 'Mobile Learning Parent / Carer Portal'. Underneath is a 'Login' section with instructions: 'Please enter the registration code issued to you by your school / college.' and 'If you have any queries you can contact the CPU administration team by calling 0345 72 2156. Office hours are Monday to Friday, 9am until 5pm. For out of office requests, please email [cpu@cpu.co.uk](mailto:cpu@cpu.co.uk).' There is a text input field labeled 'Enter your registration code here\*' and a blue 'Join' button.

Type in the code WestlakesYr9 and then click 'join'.

Please note that you have received a different code for supported payments.

- Click on this option, this will then take you to the next box.

- Select an Offer ✖

Click / Tap on an offer below to select:



### West Lakes IPAD 10th GENERATION 2024

- IPAD WI-FI 64GB SILVER-GBR 10th GENERATION
- OPERLO BASILISK CASE FOR 10.9/10th GEN
- TEMPERED GLASS
- SKRIVA STYLUS
- EXTENDED WARRANTY COVER
- 3 YEAR JAMF
- 3 YEAR ACCIDENTAL DAMAGED + THEFT

### Bundle options

36 month option: £15.50 per month

Please note that everytime you complete a section, the box will be marked with a tick.

+ Selected: West Lakes IPAD 10th GENERATION 2024 ✔

- Click on the drop down box and select the option '36 months contribution - 36 months protection service'.
- Please tick the Gift Aid box, if applicable.
- Click the 'Continue' button.

## - Protection Service / Contribution Options

Please select a contribution / protection service term: 36 months contribution - 36 months protection service ▼

Payment details: 36 monthly payments of £15.50

I would like to allow the [Gift Aid](#) service to apply to this contribution (this may allow your school / college to claim money back from HMRC for the contributions you are paying at no extra cost).

Continue

- Please read and agree to 'Contribution Agreement'.
- Please press the 'Continue' button.

### - Contribution Agreement

This agreement is between you and Changing Lives Learning Trust c/O West Lakes Academy and sets out the terms and conditions for joining the Mobile Learning programme.

Yes, I want my child to participate in the Mobile Learning scheme

I understand that the equipment provided under the scheme is being facilitated and subsidised by the school since it superbly supports learning. I will therefore ensure my child brings the equipment to school each day and that it is fully charged.

I will ensure my child looks after the equipment at all times, so that it is always available for their education. This includes keeping the device in the protective case at all times. If I replace the case provided, this will provide at least the same level of protection.

I will ensure that unauthorised changes are not made to the equipment and that unauthorised software is not loaded to it.

I will ensure the school is notified as soon as possible of any fault, damage or theft arising. I understand that my help will be needed to file any repair or claims. The school has put in place appropriate protection service, as well as equipment repair and replacement facilities.

I understand that it is my responsibility to ensure that the equipment provided is maintained under my or my child's control at all times and is not lent out nor left unattended in public places (such as parks, buses, trains etc.)

I understand that should I cease to make the agreed contributions the school may not allow the equipment to be removed from school premises and taken home by my child.

I undertake to return the device to the school office at the end of the scheme, or when my child ceases to be a student at the school for any reason. I understand that it may be possible to pass the title of the device to myself after paying the fair market value which will be agreed with the school at the end of the term.

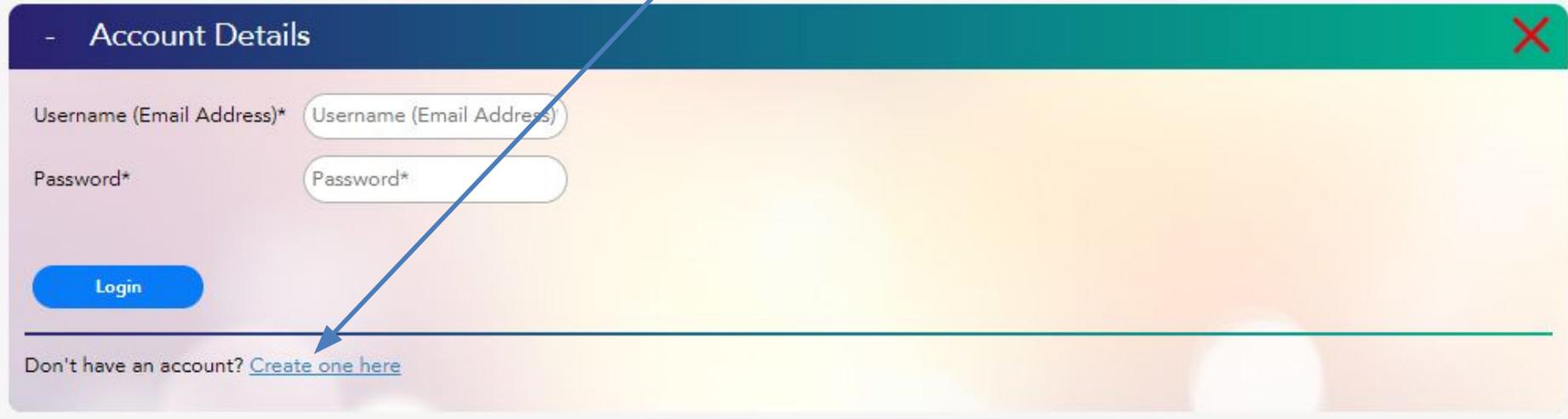
I will indemnify the school for the cost of a replacement device for any event that is not covered by the protection service, including but not limited to, mislaid/lost or excessively damaged devices.

I understand that I may be asked by the school to pay an excess if my child damages his / her device.

I have read and agree to the terms and conditions in the contribution agreement.

[Continue](#)

- Please create an account for a username and login. This will be personalised to you and will not be shared with the academy.
- Once created, please use to log in.



The image shows a screenshot of a web form titled "Account Details" with a red close button in the top right corner. The form contains two input fields: "Username (Email Address)\*" and "Password\*", each with a corresponding label. Below the fields is a blue "Login" button. At the bottom of the form, there is a horizontal line and the text "Don't have an account? [Create one here](#)". A blue arrow originates from the top of the slide and points to the "Create one here" link.

- Account Details

Username (Email Address)\*

Password\*

Login

Don't have an account? [Create one here](#)

- Complete 'Order Details'.
- Once completed, click 'Next Section'.

- Order Details ✕

Student Details	Parent/Guardian Details	Address Details
Tutor Group <input type="text" value="Tutor Group"/>	Title* <input type="text" value="Title*"/>	Address 1* <input type="text" value="Address 1*"/>
Year* <input type="text" value="Year*"/>	Forename* <input type="text" value="Forename*"/>	Address 2 <input type="text" value="Address 2"/>
Forename* <input type="text" value="Forename*"/>	Surname* <input type="text" value="Surname*"/>	Address 3 <input type="text" value="Address 3"/>
Surname* <input type="text" value="Surname*"/>	Email* <input type="text" value="Email*"/>	Town / City* <input type="text" value="Town / City*"/>
		County* <input type="text" value="County*"/>
		Post code* <input type="text" value="Post code*"/>
		Contact Number* <input type="text" value="Contact Number*"/>

[Next Section](#)

- Complete 'Payment Details'.
- Once completed select 'Next section'.

### - Payment Details ✕

PLEASE NOTE: Direct Debit facilities are provided by ACCURO RISK MANAGEMENT LIMITED. This name will appear on your statement relating to your collections.

#### Direct Debit Application

Do you hold a UK bank/building society account and you are authorised to make debits from this account?

If your bank account is a joint account are you are able to solely authorise debits from this account?

Account Name\*

Account Number\*

Sort Code\*

Bank Name\*

Payment Day\*

[Next Section](#)

[Skip](#)

**Please note:** You can choose to skip the online application. This will require you to complete and sign a direct debit mandate which will be available to download after placing your order and will also be sent to the email address you provided above.

All transactions are carried out using SSL 256 bit encryption ensuring total security of your Bank or Building Society details. All the normal Direct Debit safeguards and guarantees apply. No changes in the amount, date or frequency to be debited can be made without notifying you at least 5 working days in advance of your account being debited. In the event of any error, you are entitled to an immediate refund from your bank or building society. You have the right to cancel a Direct Debit Instruction at any time simply by writing to your bank or building society, sending a copy to us.

In order to set up your Direct Debit Instruction on-line you will need to provide the following information: Bank Name, Your Bank Account Name, Number and Sort Code (your cheque book contains all the bank details that you require).

- Please note - You can select the payment time that suits you (beginning/middle/end of month).

- Please read through everything to ensure you are happy with the details and ensure information entered is accurate.
- Remember all boxes should have a green tick to show completion.
- Go to 'Place Order' tab and click the blue 'Place Order' button.

## - Place Order



**Important:** Please ensure the details above are correct before placing your order.

Place Order

# **REMINDERS:**

- **Please complete the online registration as soon as possible. July 17th at the latest!**
- **Rental iPad needs returned to allow collection of the new iPad.**

**Thank You For Participating.**

